

Fire Evacuation Plan for Students in Wheelchairs

During a fire drill or in the event of an actual fire the following procedures must be followed to ensure the safety of our students and the first responders to the scene.

AT ALL TIMES:

1. Students that are in a wheelchair are **never** to be left alone without an adult (can include the classroom teacher).
2. A walkie-talkie **is required** to be attached to the wheelchair so that there is constant communication available to the school commander and first responders.

Evacuation Procedure

In the event of a fire drill those students that are in a wheelchair should adhere to the following protocol;

1. A student that is on the first floor should exit the building through the closest available wheelchair accessible egress.
2. A student that is on the third floor of the building should exit the building through the elevator located on the third floor in the Social Studies department adjacent to room 307.
3. A student that is on the second floor of the building should exit the building through the elevator on the second floor adjacent to room 239.
4. A student in the CTC building on the second floor should utilize the elevator in that building and exit the building out the front door.

Alternate Evacuation Procedure

In the event of an actual fire or that the elevator will not work, the student will need to go to a stairwell that has a door at the bottom that will automatically close during a fire drill. These stairwells are;

- S-R – located to the left of the auditorium if you were facing the main entrance of Spaulding HS
- S-X – located to the right of the auditorium if you were facing the main entrance of Spaulding HS
- S-BB – located next to the cafeteria and the Science Lab
- S-CC – located next room 231 and room 233
- T-F – located near rooms V125 and B235 in the CTC Center
- T-Y – located near rooms V140 and B230 in the CTC Center
- S-D (located near the weight room and rooms H260/H270

Once you have moved a student to one of the above stairwells, the adult that is with the student **MUST** call on the walkie-talkie to the school commander to provide the location of the student and the adult. Please do not use student names over the walkie-talkie. The adult must receive confirmation that they were heard. If they do not receive confirmation then the location must be announced until confirmation is received by the school commander. The fire department will dispatch personnel to the location of the student once they arrive on the scene.